



COMPLIANCE BULLETIN

Covered Establishments in All States Must Now Submit OSHA Electronic Reports

OVERVIEW

On **April 30, 2018**, the Occupational Safety and Health Administration (OSHA) [announced](#) it will require all establishments affected by the [electronic reporting rule](#) to submit their 2017 data to OSHA by **July 1, 2018**.

This announcement clarifies the requirement for establishments in states with an OSHA-approved plan. These establishments must submit electronic reports, regardless of whether the state has ratified or incorporated the electronic reporting rule into its OSHA state plan.

ACTION STEPS

Establishments in all states, including those with an OSHA-approved state plan, should prepare to submit electronic reports by July 1, 2018. Affected establishments can accomplish this by:

- ✓ Becoming familiar with the requirements in the electronic reporting rule; and
- ✓ Transitioning their OSHA records to an electronic format approved by the [Injury Tracking Application](#) (ITA).

HIGHLIGHTS

- The electronic reporting rule now applies to all affected establishments, including establishments in states with OSHA-approved plans.
- It does not matter whether the state has ratified the electronic reporting requirements.
- The OSHA ITA is currently available and accepting reports on OSHA 300A forms with 2017 data.

IMPORTANT DATES

December 31, 2017

Due date for first OSHA electronic reports through ITA (submit 2016 data)

July 1, 2018

Due date for second OSHA electronic reports through ITA (submit 2017 data)

Provided By:

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